

# Research Action Awards: Instructions for completion of the Verification Form

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You have been nominated as a research user for a Research Action Award application (or, for research that has had impact overseas, as a supplementary verifier). Please submit this form before **5pm Monday 24 August 2020** to the Sax Institute by email at [communications@saxinstitute.org.au](mailto:communications@saxinstitute.org.au).

## About the Sax Institute

The Sax Institute is an independent, not-for-profit organisation that improves health and wellbeing by driving better use of evidence in policies, programs and services.

## About the Research Action Awards

The Sax Institute Research Action Awards recognise individuals whose research has significantly impacted on policy, programs or service delivery. Up to two Awards will be granted, each carrying a \$5000 prize. Applicants may describe either a specific project, or a program of research, in which they played the leading role. Where the research program was undertaken by a team, the applicant must clearly identify the aspects of the program or project they led. Policy, programs or service delivery impact can be in the public or private sectors. Applicants need to provide evidence that their research has had an impact in the past five years.

## Assessment of applications

Applications will be assessed by an independent Assessment Committee. The Committee is chaired by Dr Heather Buchan. Applications will be ranked according to Contribution (40%), Significance (40%) and Research translation activities (20%).

## Completing the Verification Form

You have been invited to complete the Verification Form **either** because you are a policy or other user of the applicant's research who can independently confirm the research has had an impact on policy, programs or service delivery; or because you are a senior member of the applicant's Member Organisation. In the latter case, you are being asked to confirm the impact and significance of research that has had most of its impact overseas.

### *Section 1: Details of nominated research user*

Please provide your details, including title, first name, surname, organisation, position and mobile number.

### *Section 2: Details of the applicant for whom you are providing verification*

Please note that the Verification Form will not be shared with the applicant and will be treated confidentially.

### *Section 3: Verification of the impact of the research on policy, programs or service delivery*

Please read the applicant's Research Action Awards Application Form before completing this section. The applicant has been asked to share this with you.

Please indicate whether you agree with the applicant's description of the research **impact** (i.e. Would there have been an impact without the applicant's research?), the **contribution** of the research and its **significance** for policy, programs and service delivery and provide justification.

Please note some text boxes in this section have character limits (indicated at end of each text box).

## Confidentiality

All submissions and personal details will be treated confidentially and will only be viewed by the Assessment Committee and relevant Sax Institute staff. Please refer to the privacy statement in the Verification Form for more details.

## Enquiries

For all enquiries, please contact the Sax Institute:

- Phone: 02 9188 9500
- Email: [communications@saxinstitute.org.au](mailto:communications@saxinstitute.org.au).